All elected members welcomed by Councillor Bill Connor in the Chair and introductions were made.

Present: Mrs M Taylor, Mrs H Lowe, Mrs L White, Messrs D Myles, G M Beat, J Kinnear, D Gray. Councillors B Connor, T Brett. Madras Representative Jamie McLeod

Apologies: Mrs S Walker, Ms N Walker, Mr M Mitcham

Appointments to Office:
- Chair: D Gray – Nominated by M Taylor, Seconded by H Lowe
- Vice Chair: M Mitcham – Nominated by D Gray, Seconded by G M Beat
- Secretary: G M Beat – Unanimous
- Treasurer: J Kinnear – Unanimous

Chairs Remarks: Thanked for his nomination. Suggest we strive for effective engagement with local people, consider an Action Plan and consider access to upper level of the Burgh Chambers.

Minutes of the Previous Meeting held on Monday 1st October were agreed as an accurate record.

Matters arising from previous minutes:
1. Consultation about parking in Shanwell Road South came out against any parking in that area. The sign directing traffic to the Car Park has been re-erected
2. Tayport Football Club are allowed to hold 14 Car Boot Sales per year and any cancelled can be re-arranged
3. A donation of £200.00 was received from SGN towards the Christmas Lights Fund

Police Report:
None present and no report received. Noted that Tayport was the 40th Safest place to stay in Scotland

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<th>Agenda Items/Discussion</th>
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<td>Foodbanks Report:</td>
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<td>The meal maker scheme is not working very well, need better contact with those who need this service, Also better contact with Alzheimers groups and Lunch Clubs.</td>
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**Treasurer’s Report:**

Accounts paid to Blachere, Guardbridge Bowling Club, Royal British Legion Scotland and McAfee. Fife Council Grant for this year received and donation from SGN also received.

**Christmas Lights:**

Switch on Sunday 2nd December, festivities from 3.30 until 5.30 pm. Tree to be obtained and Santa informed. Start fund raising earlier next year.

**Fife Council and Other Correspondence:**

1. Letters of concern relating to the condition of the Cedar tree in the Burgh Chambers garden. Fife Council arborist considers it to be safe.
2. WW1 Commemoration Service for Fife being held in Dunfermline Abbey on Friday 9th November. J McLeod offered to attend to represent TCC.
3. Meet the Funders Event on Wednesday 28th November from 10am – 4pm at CISWO 390 South Street, Glenrothes.

**Secretary.**

**Remembrance Service:**

Will take place at the War Memorial at 10.45 thereafter to Tayport Parish Church. An exhibition of artefacts are on display in the Auld Kirk between 2 and 4 pm.

**Planning:**

1. Drumoig – Approval of matters specified for erection of 8 affordable dwellings at Pickletillum.
2. Planning permission in principle for the above.
3. Single storey extension at 4A Commonty Road DD6 9AX - No objections.

**Secretary.**

**Fife Councillors Reports – Written Reports given, appended for all members**

**Questions for Fife Council:**

1. Drain in Lundin Crescent blocked – has been attended to.
2. Castle Road parking on both sides is causing problems, could an agreeable solution be found.
3. Drain at the bottom of Dougall Street on footpath is blocked, needs attention.
4. Indiscriminate parking at the top of Castle Street could be looked into.
5. Fence post broken at the foot of Scotscairg Drive behind Floral Boat needs repair.
6. Lorry double parking on Castle Street when not unloading or parking on marked areas at the foot of Reform Street.

**A.O.C.B.**

Chair to be given authority to countersign cheques.

Flower troughs at Tayport Harbour to be taken in.

Agreed for TCC to take 1 table at the Christmas Fayre on 9th December.

Leaflets about Alzheimers group and support available.

Tayport Harbour Trust has refused permission for the use of the harbour for pleasure trips on the Tay.

Pond clean up to take place on Monday 12th at 9.30 am.

Meeting closed at 9 pm.

Next meeting on 3rd December 2018 at 7.00 pm in the Burgh Chambers.