Present: Chair: Mr C Veitch; Secretary: Mr G M Beat; Treasurer: Mr J Kinnear; Vice Chair: Mr D Gray
Mrs L White, Mrs S Walker, Mrs J Massie, Mr M Mitcham

In Attendance: Councillor Bill Connor, Councillor Tim Brett, Nicole Walker

Apologies: Mrs H Lowe, Mrs M Davidson

Minutes of the previous Meeting – 2nd October 2017: The Minute was approved as an accurate record after 1 amendment. Question 6 – replace VONEF by Fife Voluntary Action

Matters arising from previous minutes:

1. Christmas lights Celebration Switch on. To take place at the Burgh Chambers on Sunday 3rd December between 3.30 and 5.30 pm. Raffle to take place, confirm entertainers and help from Top Park group.
2. Arrange distribution of Heart Start leaflets.

Agenda Items/Discussion

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<tr>
<th>Police Matters:</th>
<th>Action</th>
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<td>1. Pc Ewan McIntosh attended, his written report is appended.</td>
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<td>2. Posters with Security Information for darker nights available for Notice Boards</td>
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<th>Foodbanks Report:</th>
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<td>6 or 7 families are currently receiving parcels, 1 part time. 2 families no longer require parcels though there have been 2 new referrals. Tayport is the only area where you can walk in for Emergency help. Liz and David Myles are taking over Foodbanks management from Lynda White, our thanks for all the help she has given to this project. The Meeting with Stephen Gethins MP went well and there was a good response from the Facebook appeal for Volunteers. It was agreed that the Burgh Chambers is the best site for Foodbanks storage and collection.</td>
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<th>Finance Report:</th>
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<td>3 payments were made this week, awaiting this year’s Grant payment from Fife Council.</td>
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<th>Action Plan /Emergency Planning:</th>
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<td>Further to last week’s request for members to review the Action Plan, ask do we need an Action Plan and if so what should the priorities be, does everyone get behind the plan.</td>
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**Emergency Planning** – Covering the role of the local community in caring for people affected by an emergency, differentiating between the roles of the local community and of emergency responders and identifying suitable resources for the establishment of an Emergency Centre within the local Community, an area in which Tayport is well covered.

**Fife Council and Other Correspondence:**

1. The Remembrance Parade will take place on Sunday 12th November, starting at Tayport Surgery at 10.30 to the War Memorial for 10.45
2. FIFEplan update – the 2nd TAYplan has been approved.
3. Just Bin It campaign have placed posters on litter bins and lamp posts
4. Tayport Buses – There are no plans to make further changes until next year other than the change of No 42 back to every 20 minutes from November 20. It was suggested that the X 54 be routed through Tayport to give access to County Buildings and Adamson Hospital during the working day.
5. It was agreed to fund the Illumination of The Auld Kirk Tower for 40 days at a cost of £160.00, D Gray and J Kinnear expressed an interest.
6. Food Waste bags can be bought from Leisure Centres, Waterstone Crook, for £1.30 per roll, could Libraries hold supplies of these bags for sale.
7. Drumoig Community Trust representative – in reply we may ask that a member of Community Council could come from an interested resident of that area
8. Peter Duncan’s team maintain Allotment sites and assist in creating new ones Any questions to the Allotment officer at Rothesay House, Glenrothes

**Planning Applications:**

1. Listed Building Consent for extension Work Completed
2. Planning permission in principle for erection of dwelling house at 42A Albert Street, Tayport No Objections
3. Single storey extension to rear at 39 Ogilvy Street No Objections
4. First floor extension to rear of 26 Albert Street No Objections

**Fife Councillors Reports – Written Reports Appended**

**Questions for Fife Council:**

1. The fence at the Tennis Court Car Park is falling down
2. What is happening on land at the bottom of Foundry Lane
3. Slip road off Tay Road Bridge is in poor condition and white line marking is disappearing
4. Pot Hole at south end entry road to Caravan Park is very deep and dangerous
5. Cross Street plot has overgrown vegetation
6. A question reference the new Cemetery Car park being used to view Fireworks in Dundee
7. When will the roadworks on the B945, Cupar Road, be completed

**A.O.C.B.**

Tay Bridgehead Joint Community Council Forum Meeting was held on 2nd November, the first meeting of all 6 Community Councils in this area. Minutes to be circulated. Possible meeting of all Community Councillors to take place in the New Year.

Next meeting on 4th December at 7 pm in the Burgh Chambers

The meeting closed at 9.00 pm